

# **Kosciusko County Solid Waste Management District**

## **Board Meeting Minutes - June 2024**

**Present:** Brad Jackson, Bob Conley, Cary Groninger, Dave Wolkins, Jeff Grose, Jerry Frush, Ashley McGinnis, Scott Ruest, Rhonda Helser, Tom Ganser, Milke Lewis, Liz Adkins - InkFree News

**Absent:** None

### **Call to Order:**

- Brad Jackson called the meeting to order.

### **Approval of May 6th, 2024 Board Meeting Minutes**

- Brad Jackson asked for a motion to approve the Board Meeting Minutes from May 6th, 2024. Bob Conley made a motion to approve the minutes and Dave Wolkins seconded the motion with the Board approving unanimously.

### **Claims and Financial Report**

- Rhonda Helser presented the claims in the amount of \$42,395.56. She also stated that the remaining balance in the checking account is \$273,134.93, in addition to the \$1.4-million-dollar investment. Brad Jackson asked if there were any questions regarding the financial or claims report. There were none. Brad then asked for a motion to approve. Bob Conley made a motion to approve the reports as presented and Jerry Frush seconded the motion, with the Board approving unanimously.

### **New Business**

- 2025 Budget Proposal
  - Tom Ganser stated that the 2025 Budget Proposal was very similar to the 2024 Budget as there is only about an \$18,000 reduced difference. He added that the difference comes in labor costs.  
Tom stated that he would like to add a part-time summer warehouse associate to the Budget Plan for 2025 due to the success and increased volumes received during the amnesty period.  
Tom added that he increased printing and advertising, meeting expenses, and building maintenance and repairs. He stated that HHW, education, and recycling has decreased.  
Discussion briefly continued on the matter.  
Brad Jackson asked for a motion to approve the 2025 Budget Proposal. Dave Wolkins made a motion to approve the 2025 Budget and Cary Goninger seconded the motion, with the Board approving unanimously.

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- Part Time Use of Leslie Williams
  - Tom Ganser stated that he has had over 25 applicants for the Educator position and is currently in the interviewing process with the candidates; however, it will take time.

Tom added that he would like to use Leslie Williams part-time, at home, to keep up with the social media and other tasks. Scott Ruest asked if there were any rules with the County that would need to be followed for a working from home position. Tom stated that the District is not part of the County and has their own handbook that states nothing about working from home. Bob Conley made a motion to approve the part time use of Leslie Williams and Jerry seconded the motion, with the Board approving unanimously.

### Old Business

- Amnesty Period Updates
  - Tom Ganser stated that in April and May, there were almost 2,000 customers each month. He also mentioned that 529 customers used the Reuse Room and 2,152 pounds of paint were diverted with the Room.

Dave Wolkins asked how much money was used during the amnesty period. Tom stated that he will have a better number in July and August when the invoices begin to come in; however, the electronic trailer usually costs about \$6,500 per trailer and the chemical run usually costs about \$8,000. He added that although the amounts have increased and the District is shipping out more materials, the cash flow should still be in good standing as costs for the period are estimated to be around \$40,000.

Dave asked if Tom thinks the amnesty period should continue. Tom Ganser recommended to the Board that electronics, chemicals, and paint remain free of charge and charges for lightbulbs resumes at old prices. Dave Wolkins made a motion to approve to revisit the prices at the end of the year to check cash flow and Cary Groninger seconded the motion, with the Board approving unanimously.

### Reports

- Director's Report

### Comments and Announcements

- None

### Adjournment

- Brad Jackson asked for a motion to adjourn from the meeting. Cary Groninger made a motion to adjourn and Bob Conley seconded the motion, with the Board approving unanimously.