

Kosciusko County Solid Waste Management District
220 South Union Street
Warsaw IN, 46580

January Board Meeting Minutes

Date of Meeting: January 27, 2025 @ 11:00 a.m.

Present: Sue Ann Mitchell, Bob Conley, Cary Groninger, Jerry Frush, Scott Reust, Tom Ganser, Janelle Meyer

Absent: Dave Wolkins, Jeff Grose, Barry Andrew, media

- **Call to order:**
 - Bob Conley called the meeting to order.

- **Approval of December 16th, 2025, Board Minutes.**
 - Bob Conley called for a motion to approve the December 16, 2025 board minutes. Cary Groninger motioned for the approval and Sue Ann Mitchell seconded the motion. The Board members approved the motion.

- **Claims and Financial Report: Alyssa Schmucker**
 - **Approval of December Claims.**
 - Alyssa reported that the claims since the last meeting were a total \$50,238.64 and the total cash balance is \$1,983,212.60. Alyssa said everything is settled and looks good. Tom has the W-2s and paychecks for the employees today.

 - Alyssa then discussed about how Tom had been at the bank a few months back and it was discovered that the bank did not have current signatures for the account. Alyssa reported that she went to the bank to get the signature card to get Bob Conley (Board President) and Jeff Grose (Board Vice President) approved as signers on the Lake City Bank account. Alyssa presented a resolution for the board to sign approving these additional signers to the account. Sue Ann Mitchell motioned to approve the resolution and Cary Groninger seconded the motion. The motion was approved. Alyssa will go back to the bank to give them the documentation they needed and then will contact Bob and Jeff with when to go in as well as to whom they need to ask for.

 - Alyssa reported an update on the discussion from the last meeting regarding changes to the investment. The bid for the \$1.8M came back at 3.85% at 1st Source Bank. Moving this money would leave \$185,212.60 in the Lake City Bank checking account. Lake City Bank also suggested a shorter term investment of a 90 day investment of \$100,000 at a rate of 3.68%. To do this investment it would still leave

about \$83,000 in the bank. Alyssa suggests with the amount of income coming from the landfill fees \$80,000 should be a significant balance to maintain the daily operations for the 90 days. If at the end of the 90 days we need to adjust to do some special projects we can do that.

- To summarize Alyssa stated that she has already moved forward with investing the \$1.8M at 1st Source and that will be signed tomorrow. The question she is presenting to the board today is asking if the board would like to proceed with the additional \$100,000 at 3.68% for 90 days. The checking account is currently getting 1.62% in interest. Alyssa had also asked Lake City bank for a rate on the \$1.8M investment but 1st Source's rate was better.
- Board Member Cary Groninger spoke in favor of investing the money in the 90 day CD. Board President Bob Conley voiced that he believes investing is a good stewardship of the money. Cary Groninger motioned to approve investing \$100,000 at Lake City Bank for 90 days at the rate of 3.68%. Sue Ann Mitchell seconded the motion and the board approved the motion.
- **New Business:**
 - **2026 Salary Ordinance**
 - It was discovered that the board needs to approve and sign the Salary Ordinance to update the current salaries with the cost of living increase which was approved by the council in the submitted budget. Jerry Frush motioned to approve the Salary Ordinance, Sue Ann Mitchell seconded the motion and the board voted to approve.
- **Old Business:**
 - **New Scale Installed**
 - Tom Ganser showed appreciation to Cary Groninger for the suggestion to get a quote from Brechbuhler. Tom reported the new scale is in and working great. Tom explained Brechbuhler's quote was \$1,408.49 less than Antibus and they were able to get it installed before the end of the year. The county came out and certified the scale so everything is working well.
- **Reports:**
 - **Education and Outreach Report**
 - Janelle reported it was another quiet month for the schools. Janelle was able to visit with the Warsaw Kiwanis and the DePuy group. Both groups reported learning a lot and were glad to hear what we accept at our facility.
 - Janelle also reported the IDEM Tire Waste grant was officially submitted and IDEM acknowledged receipt. IDEM stated they would let us know mid February if we were accepted for the grant.

Director's Report

- Tom reported it is time to start setting up the required annual training. Hazwoper, DOT, and battery safety will be needed. Tom shared with the group that there is some interesting Indiana legislation being discussed revolving around lithium-ion battery disposal. They are talking about making the manufacturers fund the cleanup and then they will talk about how to actually process them. It's only in the first stage, but just something to be aware of. This is a concern as more things are using these batteries. As the battery gets bigger, such as for a bike, then it is harder to dispose of, so it is becoming a bit of a problem.
- Numbers in the warehouse and reuse room are down due to the weather.
- GFL host fees and the \$15,000 stipend should be coming in today. Host fees in general are also slightly lower but nothing of concern and in the larger picture they are still higher than in the past.
- Tom is working on getting the annual numbers reported to IDEM for 2025.
- Tom also updated that he had reached out to some people at IDEM to discuss the idea of recycling asphalt but has not received any response. Tom will keep working on finding the right person to continue the discussion. Cary Groninger asked for clarification on why we need to talk with IDEM. Tom reported it is a matter of getting approval that it falls under the regulations of our district. Currently when we report what we recycle grinding asphalt isn't currently an option. At this time IDEM is starting to loosen policy to encourage individual districts to have more autonomy in the programs they offer, so that is positive.
- Tom is also working on some radio spots to promote our recycling programs and also the upcoming special events. Oil is not moving as much because we are using it to heat the warehouse. This helps lower our natural gas consumption.

• Comments & Announcements

- None

• Adjournment

- With no comments or announcements, Cary Groninger moved to adjourn and Jerry Frush seconded it. Meeting adjourned.

Next Board Meeting February 24 , 2026, at 11:00AM.